

# WEDDING TIMELINE

## 12+ MONTHS BEFORE YOUR WEDDING

- **Set a budget:** Draft a detailed wedding budget making sure to include any staple elements such as venue and catering. Allow a buffer for any hidden costs such as gratuities and cleaning fees.
- **Secure ceremony time and location — if necessary**
- **Celebrate your engagement:** You're officially engaged! Take some time to celebrate before you get started planning. Make sure to only invite those that you plan on inviting to the wedding.
- **Begin researching vendors:** Through the help of a wedding planner, begin researching caterers, photographers, entertainment, florists and videographers that will fit your wedding style.
- **Assemble your wedding dream team:** This means hiring all your vendors including a wedding photographer, videographer, florist, caterer and entertainment.
- **Create a wedding folder or binder:** Stay organized and use this as a place to keep track of thoughts, ideas, receipts and your wedding to-do list.
- **Brainstorm your wedding style:** Keeping in mind the season and your venue options, begin looking at wedding magazines and online resources to determine your vision for your wedding style. Choose a color palette that you can stick to throughout your wedding decor and create an inspiration board that you can share with vendors.

## 8-12 MONTHS BEFORE YOUR WEDDING

- **Choose a wedding theme:** Get together with your significant other to come up with a wedding theme that embodies both your personal style and love story. Consider brainstorming a wedding hashtag for guests to use on the day-of.
- **Decide on a wedding party:** Consider whether you like the idea of having a wedding party. If you do, who do you want with you every step of the way? Choose your maid of honor, bridesmaids, best man and groomsmen and make them feel special by asking them in a clever way or with a gift.
- **Draft a guest list:** Consider how many people you can invite based on your budget and the size of your venue, and how many people you want to invite based on the vibe you want to create.
- **Take engagement photos:** Share your love with all of your friends and family by taking engagement photos. Use these for your wedding website and your save the dates.
- **Select and send out "Save the Date" cards:** Include information about hotel rooms at Turning Stone.
- **Try on wedding gowns, dresses, or suits:** Plan a fun outing with your support crew to search for that perfect dress, suit or tux. Celebrate by popping champagne while trying on different options until you find the flawless look that you've always dreamed of.
- **Book an officiant:** Think about who you might want to officiate your wedding and make sure they're certified in the state where you're getting married.
- **Create your gift registry**

## 6-8 MONTHS BEFORE YOUR WEDDING

- **Connect with your Wedding Services Manager:** Schedule a complimentary menu tasting and start composing a day-of-timeline. Together you will draw up a schedule of the event and slot in each component (the cake cutting, the first dance etc.)
- **Order flowers:** Meet with the floral designer at Turning Stone.
- **Reserve rentals and decorations:** This includes elements such as chairs, decor, lighting, linens and more.
- **Say yes to the dress:** Decide on your wedding gown, dress or suit.
- **Choose wedding party attire:** Collaborate with your bridal squad to ensure everyone feels comfortable and beautiful in their outfits. Make sure to coordinate colors and styles with the groomsmen attire as well.
- **Begin planning your honeymoon:** Where will you and your partner spend your first vacation as a married couple? If you're leaving the country, factor in the time to renew or get new passports.
- **Arrange transportation:** Turning Stone offers a wide variety of transportation to fit all of your needs; connect with your Wedding Services Manager to discuss options.
- **Fill any special roles:** Aside from your wedding party, who will you have as ushers, flower girls, ring bearers and readers during your ceremony.
- **Turning Stone will set up simple décor items such as place cards (must arrive alphabetized), favors, cake knife and server, toasting flutes and guest book.** Any excessive décor including, but not limited to draping, assembly of centerpiece, candy bar setup or transportation of items to multiple locations must be delegated to a third-party vendor or will be subject to an additional setup fee.

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## 4-6 MONTHS BEFORE YOUR WEDDING

- **Order wedding invitations:** Select and purchase invitations. Be sure to include directions to Turning Stone and a note that all guests 21 and older will need IDs.
- **Purchase wedding bands:** Order your wedding rings now so that you have time to adjust the size and choose engravings that are representative of you and your partner.
- **Book rehearsal dinner and morning-after brunch:** Decide on your rehearsal dinner and morning-after brunch at Turning Stone. This is also a good time to order any rehearsal dinner invitations you may need.
- **Choose a guest list for your wedding shower:** If you're having a shower, choose and send a guest list to your wedding shower host so he or she can begin planning the party.
- **Book a stylist:** Book a stylist at Skala: Spa and start playing around with your wedding day makeup and hair to ensure you create the look you love.

## 3 MONTHS BEFORE YOUR WEDDING

- **Attend your wedding shower:** Let someone else do the planning and attend your own wedding shower! Enjoy the spotlight and relax a little.
- **Order wedding favors and amenity baskets:** Show your guests how much you appreciate them by gifting wedding favors.
- **Create welcome bags for out-of-town guests:** If guests are traveling far for your wedding, show your appreciation and make them feel comfortable with welcome bags for their hotel rooms.
- **Choose who will be giving a toast:** Make a list of the people you would like to speak at your reception.
- **Purchase the minor details:** Make sure you have the smaller details accounted for such as the ring bearer pillow, flutes for toasting and any other fun decorations that you think your guests will enjoy.
- **Make reservations:** Book reservations for golf at Atunyote, Shenendoah or Kaluhyat or for the spa at Skala: or Áhisi'.
- **Finalize details:** Go over your final menu selections, ceremony and reception details with your Wedding Services Manager.

## 2 MONTHS BEFORE YOUR WEDDING

- **Purchase thank you gifts:** Let the ones who helped you get to where you are today know how much you appreciate them with thank you gifts.
- **Meet with your officiant:** Meet in person to solidify any details and specific plans for your ceremony.
- **Get a gift for your fiancé:** Whether you decide to DIY a gift or buy one, surprise your significant other on the big day to express how excited you are to be spending the rest of your life with them.
- **Touch base with your stylist:** Make sure you and your stylist are on the same page when it comes to your wedding day makeup and make any last-minute changes.
- **Mail your invitations:** A general rule of thumb is to mail out invitations about six to eight weeks before the ceremony. Set the deadline to RSVP three weeks before the big day to avoid any last-minute cancellations.
- **Meet with your entertainment:** If you hired a DJ or live band, make sure to meet with them beforehand to discuss the playlist and any special songs that you want to be played, as well as ones to avoid.
- **Give your photographer and videographer a shot list:** Ensure they have a wedding day agenda for any must-have portraits and shots you want captured.
- **Plan for Bachelor/Bachelorette and post-wedding parties:** Book your Bachelorette/Bachelor parties as well as any post wedding parties at one of our entertainment venues at Exit 33.

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## 1 MONTH BEFORE YOUR WEDDING

- **Apply for a marriage license:** Make sure to get two to three extra copies just in case one is misplaced.
- **Write your vows:** Find a quiet time to sit down with pen and paper and put your feelings into words. Proofread and practice several times so that you get it just right.
- **Send rehearsal dinner invitations:** Assemble the rehearsal dinner list and send out invitations to make sure everyone arrives on time.
- **Organize RSVPs:** Start organizing who will be attending, their meal selections and table numbers.
- **Begin writing thank you notes:** When you have spare time and as gifts are received, begin writing thank you notes to make the post-wedding process less daunting.
- **Send preliminary guest count:** Send your preliminary counts to your Wedding Services Manager.

## 3 WEEKS BEFORE YOUR WEDDING

- **Send guaranteed guest count and dietary restrictions:** Send your guaranteed counts to your Wedding Services Manager.
- **Finalize your seating chart and review final RSVP list:** Follow up with guests who have not RSVP'd to make sure that you have not missed anyone. Also, do one last review of everyone who is attending and make any final adjustments to the seating chart. Plus, send your seating assignments to your Wedding Services Manager, and be sure to note any guests under age 21 and guests with dietary restrictions.
- **Attend a final fitting:** Bring undergarments and wedding day accessories to make sure the dress (or suit) of your dreams fits perfectly.
- **Pre-pack for your honeymoon:** Do this now so you don't have to worry about it later. Don't forget to pack any important travel documents.
- **Send final timeline to your wedding party:** Send your wedding party a detailed timeline including important times and locations so that no one skips a beat.

## 1 WEEK BEFORE YOUR WEDDING

- **Schedule your final meeting with your Wedding Services Manager:** The final meeting will go over all of your wedding details with your Wedding Services Manager and our Banquet Team. You will bring all of your wedding items to this meeting.
- **Final Payments:** Pay any remaining balances for your reception, rehearsal dinner and/or brunch as well as other vendors.
- **Finalize your vows:** Once you have proofread your vows and made them perfect, don't forget to practice!
- **Get any beauty treatments you need:** If you are getting a haircut or a color, now is the time to do it.
- **Determine special day-of roles:** Delegate wedding day duties such as a point person to set up the gift table, wedding favors and guest book.

# DIRECTIONS

## GETTING TO THE MOST AWARDED RESORT IN UPSTATE NY IS STRESS FREE!

Conveniently located in Central New York, our full-service resort is nestled between Syracuse and Utica making it a perfect place to come together whether you're traveling from within the Empire State or out of state.

### BY CAR



Syracuse, NY <b>35</b> minutes	Utica, NY <b>27</b> minutes	Albany, NY <b>1 hr</b> 47 minutes	Binghamton, NY <b>1 hr</b> 40 minutes	Watertown, NY <b>1 hr</b> 30 minutes	New York City <b>4 hr</b> 10 minutes	Buffalo, NY <b>2 hr</b> 45 minutes
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Located right off of I90, you and your guests can enjoy the beautiful scenery in every direction when visiting by car – it's much quicker and easier than you think!

### PARKING

Ample parking is available for your guests in the resort parking lots and the four-level parking garage adjacent to the Event Center – free of charge! There is a shuttle provided for lots farther out. Valet parking is also available at The Tower/Hotel and Lodge entrance.

### BY PLANE



Syracuse Hancock International Airport <b>35</b> minutes	Albany International Airport <b>1 hr</b> 42 minutes	Greater Rochester International Airport <b>1 hr</b> 52 minutes	Buffalo Niagara International Airport <b>2 hr</b> 37 minutes	John F. Kennedy International Airport <b>4 hr</b> 20 minutes
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Our local airport, SYR International Airport, features 23 direct flight destinations with 6 different airlines making the trip simple and easy. Plus, guests can book an Uber, Lyft or Taxi from the airport for as little as \$40 - \$50.

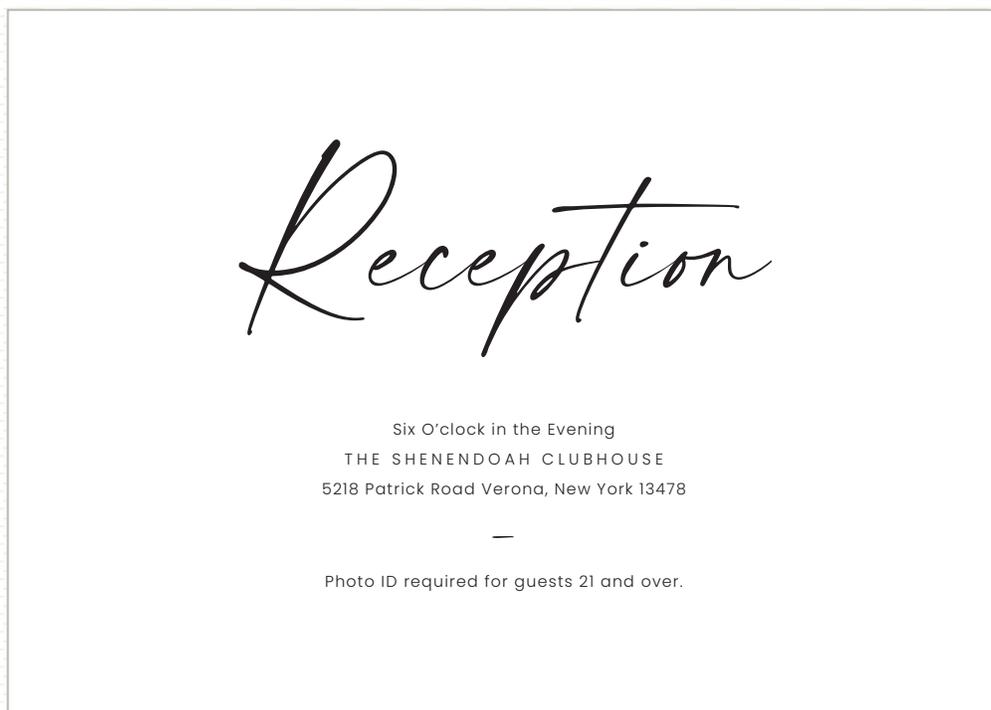


# SAMPLE CARDS

## GREAT LAWN WEDDING INVITATION SAMPLE:



## SHENENDOAH CLUBHOUSE RECEPTION CARD SAMPLE:



# SAMPLE CARDS

## RSVP CARD SAMPLE:

THE FAVOUR OF A REPLY IS REQUESTED BY

*May 2, 2020*

Number Attending

Must Decline with Regret

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PLEASE INDICATE YOUR ENTRÉE SELECTIONS:

Filet Mignon

Chicken Francaise

Eggplant Rollatini

Please list any dietary restriction or allergies:

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## HOTEL INFORMATION CARD SAMPLE:

HOTEL INFORMATION

We have a block of rooms that can be reserved for a discounted rate, but space is limited so reserve now – Rooms are available until ONE MONTH PRIOR TO THE WEDDING MAY 20, 2020.

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You can book your room by calling Hotel Accommodations at 1.800.771.7711.

Please, let the Accommodations Representative know you're calling for the

*Martin / Jones Wedding Block*

**Turning Stone®**  
RESORT | CASINO

5218 Patrick Road Verona, New York 13478